

## REGISTRATION PROCEDURES

- Go to <https://wcsahawaii.org> to sign up or register in person.
- Please bring a valid government-issued photo ID (State I.D., Driver's License, Passport or Military I.D.) and payment with you to registration. A Social Security number is also required for any HSE, WDDP, ABE and ELA courses.
- The administration reserves the right to combine or cancel any class which lacks sufficient enrollment. All fees will be collected at the time of registration.
- \$20.00 enrollment fee will not be charged this term.
- Books will be purchased by students at registration. **Cash only.** Book fees are non-refundable.
- Other fees may include those for supplemental materials (i.e. handouts) used in the class and a Lab Fee collected to maintain the equipment used.

### DEPARTMENT OF EDUCATION/SCHOOL POLICIES

- Enrollment is open to all persons 18 years and over, regardless of race, color, national origin, ancestry, sex, gender identity, gender expression, sexual orientation, age, disability, and religion. Be prepared to present photo identification.
- Students ages 16-17 must be officially released from a public high school in the State of Hawaii before admission into academic classes. Call our office for more information
- Unregistered persons, including children, are not allowed in adult classes.
- The consumption of alcohol, illegal substances and the use of tobacco products are prohibited during school functions and on school grounds.
- The school reserves the right to remove from class and school grounds any student or individual exhibiting inappropriate behavior.

#### Annual Notification of Privacy Rights

*Know your privacy rights as they apply to 1) student record information; 2) directory information; 3) surveys and other information collection; and 4) military recruitment information. For more information on your privacy rights, the laws that protect them, and how to exercise your rights, contact your school administrator or visit <http://ferpa.k12.hi.us>.*

### MAIN CAMPUS DIRECTORY

Campus	Address		Phone
Waipahu	94-1211 Farrington Hwy.	Waipahu, HI 96797	307-9677
Wahiawa	1515 California Ave	Wahiawa, HI 96786	305-3200
Windward	730 Iliaina St.	Kailua, HI 96734	307-1455
Hilo	155 West Kawili St. P27	Hilo, HI 96720	974-4100
Kona	74-5062 Onipaa Street F2	Kailua-Kona, HI 96740	313-3032



If you are an individual with a disability, please contact Waipahu Community School – Hilo Campus at 974-4100 to make arrangements for accessibility **at least 10 working days** prior to the start of classes. Reasonable efforts will be made to accommodate your request.

#### Continuous Notice of Non-Discrimination

The Hawaii State Department of Education (HIDOE) and its schools do not discriminate on the basis of race, color, national origin, ancestry, sex, gender identity, gender expression, sexual orientation, age, disability, and religion in its programs and activities. Please direct inquiries regarding HIDOE nondiscrimination policies as follows:

Beth Schimmelfennig, Director  
Rhonda Wong, Compliance  
Aaron Oandasan, Title VI  
Toby Tamashiro, Title VII  
Nicole Isa-Iijima, Title IX  
Kristi Sukita, ADA/504

Civil Rights Compliance Branch  
Hawaii State Department of Education  
P.O. Box 2360  
Honolulu, Hawaii 96804  
(808) 586-3322 or relay  
[CRCB@k12.hi.us](mailto:CRCB@k12.hi.us)

CRCO (7/28/20)

**Pat Anbe**  
Principal



**Chad Okinaka**  
Vice Principal

# Waipahu Community School for Adults Hilo Campus

October 19, 2020 – December 9, 2020

**There is no registration fee for Fall Term 2 classes. Some classes require a book purchase. All dates are subject to change.**

### Registration Information

Campus	Dates	Days	Times
Hilo Campus	Online at <a href="http://www.wcsahawaii.org">http://www.wcsahawaii.org</a>		
	In Person Ends October 23, 2020	M – F	8:30 am – 4:30 pm

### Hilo Campus Directory

Location	Address	Phone
<b>Hilo Campus</b> <i>(On the campus of Waiakea HS)</i>	155 West Kawili Street, P27 Hilo, HI 96720	808-974-4100(day) 808-974-4101(night) 808-974-6170(fax)

### Vision

Where learning never ends!

### School Mission

Waipahu Community School for Adults will provide learning opportunities for students to improve the quality of their lives as they contribute positively to society.

### Our Websites

<http://www.WCSAHAWAII.ORG>



**Site Legend**

**WHS =** Waiakea High School    **HCC=**Hawaii Community College  
**DL=** Distance Learning

**CASAS PLACEMENT TEST**

All new or returning students (after not attending classes for one year) must take a placement test prior to enrolling in any academic or community school diploma course. The placement test will be used to determine which class best fits the student's academic need. Students must register in person. Please bring a government issued ID.

Test	Site	Room	Day	Dates	Time
Placement Test	WHS	B102	Monday	11/04/20	5:00pm

**GED® Test**

The GED® test is a computer based high school equivalency test. Registration and payment is made online. Please contact Waipahu Community School for Adults – Hilo Campus for more information.

Program	Test Fee (paid online with a credit card)
GED®	\$150 GED® (4 subtests @ \$37.50 each)

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**HiSET® Test**

The HiSET® test is a computer based high school equivalency test. Registration and payment is done in person. Please contact Waipahu Community School for Adults – Hilo Campus for more information.

Program	Test Fee
HiSET®	\$100 HiSET® (5 subtests @ \$20.00 each)

HiSET® is a registered trademark of Educational Testing Service (ETS). They may not be used or reproduced without the express written permission of ETS.

**ADULT SECONDARY EDUCATION (ASE)**

The High School Equivalency Preparation Program (HSE) consists of preparation courses for the GED® or HiSET® Tests.

Course	Site	Room	Days	Dates	Time	Book	Instructor
HSE Prep	WHS	P2	M/W	10/19 – 12/7	5:30-8:30pm	\$30	Staff
HSE Prep	DL	---	T/Th	10/20 – 12/8	5:30-8:30pm	\$30	Staff

**INDIVIDUALIZED CAREER ACHIEVEMENT NETWORK (iCAN)**

The iCAN program is an academic & career transition program. Students gain skills that prepare them for success in college and careers. Please call for more information.

Course	Site	Room	Days	Dates	Time	Fees	Instructor
iCAN	HCC	Bldg 387, Rm 110	M/W	10/19–12/9	5:30-8:30pm	None	Staff

**ENGLISH LANGUAGE ACQUISITION (ELA)**

These classes focus on the development of communication skills in speaking, listening, reading, writing and basic mathematics for foreign-born students.

Course	Site	Room	Days	Dates	Time	Fees	Instructor
ELA	WHS	C101	M/W	10/19 – 12/7	5:30-8:30pm	None	Staff
ELA	DL	---	T/Th	10/20 – 12/8	5:30-8:30pm	None	Staff

**ADULT BASIC EDUCATION (ABE)**

A series of classes designed to help adults build on basic academic skills in reading, writing, and math. Skills learned in ABE classes will help prepare adults for next step in earning a community school diploma.

Course	Site	Room	Days	Dates	Time	Book	Instructor
Math 1 & 2	WHS	P5	M/W	10/19 – 12/7	5:30-8:30pm	\$25	Staff
Pre HSE Math	WHS	P5	M/W	10/19 – 12/7	5:30-8:30pm	\$20	Staff
ABE English	DL	---	T/Th	10/20 – 12/8	5:30-8:30pm	None	Staff
Math 1 & 2	DL	---	T/Th	10/20 – 12/8	5:30-8:30pm	\$25	Staff
Pre HSE Math	DL	---	T/TH	10/20 – 12/8	5:30-8:30pm	\$20	Staff

**WORKFORCE DEVELOPMENT DIPLOMA PROGRAM (WDDP)**

The Workforce Development Diploma Program provides an opportunity for adults to gain the knowledge, skills, and abilities needed for employment and/or job training.

Course	Site	Room	Days	Dates	Time	Fees	Instructor
Reading	WHS	P6	M/W	10/19 – 12/8	5:30-8:30pm	None	Staff
Situational Judgement	DL	---	T/Th	10/20 – 12/8	5:30-8:30pm	None	Staff

**\*Classes Begin:** As indicated in our schedule; Classes with small enrollments may be combined or cancelled. **Report to class** unless you are notified otherwise. Schedule subject to changes.

**\*Holidays/No School: 11/03, 11/11, 11/25, 11/26**

**Night School hours:**

5:30pm - 8:30pm, Monday and Wednesday at WHS  
 5:30pm - 8:30pm, Tuesday and Thursday Distance Learning  
 \*All students must leave campus by 8:45pm